

Ref: CCG January 2016 013

Corporate Services
NHS Liverpool Clinical Commissioning Group
The Department
Lewis's Building
Renshaw Street
Liverpool
L1 1JX

Email: foi@liverpoolccg.nhs.uk

9 February 2016

Dear

Re: Freedom of Information Request

Thank you for your Freedom of Information request that we received on 14 January 2016, with regards to Information Governance.

Request/**Response**

Under the Freedom of Information Act 2000, I would be grateful if you could provide me with the following information:

1. How many Information Governance staff are employed by the CCG?

We do not have dedicated Information Governance Staff.

Our Senior Information Risk Owner (SIRO) is employed by the NHS Liverpool CCG (LCCG).

Therefore we have one member of staff.

2. What are the roles of the staff in your Information Governance office, a brief description of each role, and the Agenda for Change band allocated to each role?

Our SIRO function is currently undertaken by the Chief Finance Officer (CFO) of which his remuneration can be found in our Annual report and accounts on our website.

<http://www.liverpoolccg.nhs.uk/about-us/publications/>

As the CFO has a number of roles we cannot split out the proportion of his wage for this role.

We have a Service Level Agreement (SLA) in place with Mersey Internal Audit Agency (MIAA) to allow us to utilise their expertise and knowledge as necessary.

3. What is the annual cost for Information Governance office at your organisation including staff salaries?

Because Information Governance responsibilities are split across numerous staff and roles it cannot be broken down into proportions of salaries.

For 15/16 the total cost of the SLA with MIAA for Information Governance expertise is £58,950.

We wish to take this opportunity to inform you that a formal complaints and internal review procedure is available to applicants who are unhappy with responses provided to FOI requests. You can formally request an internal review within a reasonable period of time (2 calendar months) from the date this response was issued.

Where you are not satisfied with the decision of the internal review you may apply directly to the Information Commissioners Office (ICO) for a further review of that decision. Generally, the ICO cannot make a decision unless you have exhausted our complaints procedure in the first instance.

The ICO can be contacted at:

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
www.ico.gov.uk

Should you require any further information, clarification regarding this response or do not feel that your request has been answered as you would expect, please contact us to discuss.

Yours sincerely,

**Customer Relations Lead
NHS Liverpool CCG**