

Ref: CCG Sept16 2016

Corporate Services
NHS Liverpool Clinical Commissioning Group
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19 September 2016

Re: Freedom of Information Request

Thank you for your Freedom of Information request which we received on 19 September, with regards to Facilities Management.

Request:

I have been wanting to send a freedom of information request relating to the Council's existing contracts relating to facilities management.

A. Lift Service and Maintenance
B. Air Conditioning and Ventilation Servicing and Maintenance
C. Cleaning and Janitorial
D. Mechanical And Electrical Maintenance
E. Property Maintenance And Day To Day Repairs

In regards to the types of contracts I have displayed above can you please send the Council's primary contracts? Or can you please send me the contract that are above £1000.

Also, so that I understand the information you have provided to me please state information if the Council doesn't have any contract I have stated within this request.

1. Contract Type – Please use the list I have provided above
2. Existing Supplier – Please state the supplier for each contract
3. Annual Spend- Please can you provide me with the spend for each individual supplier
4. Contract Duration- please note if there are any extensions period available and if so what?
5. Contract Start
6. Contract Expiry
7. Contract Review
8. Contract Description - a small description of the type of services included within each contract.

9. Number of sites covered for each contract e.g. the Council may have a maintenance agreement with a supplier that covers several sites/buildings.
10. Can you also send me the contact details of the person within the Council that is responsible for each one of these contract you have submitted.

Response:

NHS Liverpool CCG do not have any contacts in place with Liverpool City Council for the facilities management of their Head Office Building.

We wish to take this opportunity to inform you that a formal complaints and internal review procedure is available to applicants who are unhappy with responses provided to FOI requests. You can formally request an internal review within a reasonable period of time (2 calendar months) from the date this response was issued.

Where you are not satisfied with the decision of the internal review you may apply directly to the Information Commissioners Office (ICO) for a further review of that decision. Generally, the ICO cannot make a decision unless you have exhausted our complaints procedure in the first instance.

The ICO can be contacted at:

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
www.ico.gov.uk

Should you require any further information, clarification regarding this response or do not feel that your request has been answered as you would expect, please contact us to discuss.

Yours sincerely



Joanne Davies
Corporate Services Manager – Governance