

Ref: CCG November 04 2016

Corporate Services
NHS Liverpool Clinical Commissioning Group
No 1 Arthouse Square
61-69 Seel Street
Liverpool
L1 2SA
Tel: 0151 296 7449

Email: foi@liverpoolccg.nhs.uk

24 November 2016

Re: Freedom of Information Request

Thank you for your Freedom of Information request which we received on 4 November 2016, with regards to CCG maintenance contracts.

Request:

I have been wanting to send a freedom of information request relating to the Liverpool CCG existing contracts relating to facilities management.

A.	Lift Service and Maintenance
B.	Air Conditioning and Ventilation Servicing and Maintenance
C.	Cleaning and Janitorial
D.	Mechanical And Electrical Maintenance
E.	Property Maintenance And Day To Day Repairs

In regards to the types of contracts I have displayed above can you please send the CCG's primary contracts? Or can you please send me the contract that are above £1000.

Also, so that I understand the information you have provided to me please state information if the CCG does not have any contract I have stated within this request.

1. Contract Type – Please use the list I have provided above
2. Existing Supplier – Please state the supplier for each contract
3. Annual Spend- Please can you provide me with the spend for each individual supplier
4. Contract Duration- please note if there are any extensions period available and if so what?
5. Contract Start
6. Contract Expiry
7. Contract Review
8. Contract Description- a small description of the type of services included within each contract.

9. Number of sites covered for each contract e.g. the CCG may have a maintenance agreement with a supplier that covers several sites/buildings.
10. Can you also send me the contact details of the person within the CCG that is responsible for each one of these contract your have submitted.

Response:

Four of the contracts you are enquiring about are managed by the building Landlord.

A.	Lift Service and Maintenance	Landlord
B.	Air Conditioning and Ventilation Servicing and Maintenance	Landlord
C.	Cleaning and Janitorial	CCG responsible for areas occupied by the CCG
D.	Mechanical And Electrical Maintenance	Landlord
E.	Property Maintenance And Day To Day Repairs	Landlord

For the Cleaning Contract

1. Contract Type – Please use the list I have provided above

Cleaning Services Contract

2. Existing Supplier – Please state the supplier for each contract

Integral Cleaning

3. Annual Spend- Please can you provide me with the spend for each individual Supplier

The information you have requested is exempt under Section 43 (Commercial Interests) of the Freedom of Information Act and is therefore withheld.

In considering your request for the who the contracts have been awarded to we have applied the S43(2) of the 2000 Act, as the disclosure under the 2000 Act would prejudice the CCG's and Integral cleanings' commercial interests, in respect of its ability to obtain bids effectively in a competitive market for these services that reflect best value for money, and quality of services through fair competition.

The CCG has also considered the public interest and having undertaken the balancing exercise, the CCG has concluded that the public interest in maintaining the exemption outweighs the public interest in disclosing the request for information, as the CCG needs to be able to work within competitive markets.

The CCG have also considered that the information sought would, or would be likely to, prejudice the commercial interests of the contracted providers and could affect their ability to participate effectively within an open market.

Providing such information is likely to provide considerable assistance to competitors in other forthcoming procurements, and all arguments herein which infer the real and significant risk to disclosing this information to a competitor, or any other member of the public which may intent to obtain this information to have an unfair advantage by obtaining confidential information.

4. Contract Duration- please note if there are any extensions period available and if so what?

Annual

5. Contract Start

2 November 2015

6. Contract Expiry

31 March 2017

7. Contract Review

The services contract is under continuous review

8. Contract Description- a small description of the type of services included within each contract.

Cleaning schedule is in place regarding duties to be undertaken i.e. emptying waste receptacles, damp wiping, vacuum cleaning, sweeping and moping.

9. Number of sites covered for each contract e.g. the CCG may have a maintenance agreement with a supplier that covers several sites/buildings.

One

10. Can you also send me the contact details of the person within the CCG that is responsible for each one of these contract you have submitted.

Ian Davies – Chief Operating Officer

We wish to take this opportunity to inform you that a formal complaints and internal review procedure is available to applicants who are unhappy with responses provided to FOI requests. You can formally request an internal review within a reasonable period of time (2 calendar months) from the date this response was issued.

Where you are not satisfied with the decision of the internal review you may apply directly to the Information Commissioners Office (ICO) for a further review of that decision. Generally, the ICO cannot make a decision unless you have exhausted our complaints procedure in the first instance.

The ICO can be contacted at:

Information Commissioners Office
Wycliffe House

Water Lane
Wilmslow
Cheshire
SK9 5AF
www.ico.gov.uk

Should you require any further information, clarification regarding this response or do not feel that your request has been answered as you would expect, please contact us to discuss.

Yours sincerely

A handwritten signature in cursive script that reads "Joanne Davies".

Joanne Davies
Corporate Services Manager – Governance