



Volunteer Role Description Title: Liverpool Bowel Cancer Screening Volunteer

<p>What is the activity?</p>	<p>This volunteer role will support GP practices to increase the uptake of bowel screening amongst Liverpool patients. The role will involve making direct contact with suitable patients who have not completed a bowel cancer screening test.</p>
<p>What are the tasks involved?</p>	<p>Bowel screening uptake has been proven to increase when people have a conversation about the importance of screening and how to do it. GP practices often want to do this, but busy staff find it hard to find the time. This is where you come in, you will:</p> <ul style="list-style-type: none"> • Travel to a GP practice close to you for the volunteering sessions, where you will work alongside a GP practice member of staff. The frequency and duration of the volunteering sessions will depend on the GP practice that you are volunteering with; however, it is suggested that practices arrange a 2-3 hour session every other week, alternatively we can work to your preferences. • Using the phone script provided you will phone people from the GP practice, to make sure that they are aware of the screening programme, the importance of completing the test and the process involved. • Keep an accurate record of the conversations that you're having.
<p>Where does the activity take place? Home or community based?</p>	<p>The role will take place in a GP practice where there is a low uptake of bowel screening.</p> <p>Volunteers will be matched to a practice nearest to your home or where there are good public transport links, should you need to travel.</p> <p>You will NOT be placed in your own GP practice.</p>
<p>Why? The purpose of the activity? Description of project</p>	<p>The primary way to ensure that bowel cancer is caught early is for individuals to take part in the National Bowel Cancer Screening Programme for people aged 60-74; currently only 58% of people do this nationally and only 52.8% across Liverpool. In some communities' participation is lower than 35%. This means that there are many people who are not</p>



Project aims

How volunteers can help to meet those aims

being diagnosed as early as they could be and therefore reducing their chances of successful treatment.

BOWEL CANCER SURVIVAL BY STAGE OF DIAGNOSIS



= People surviving their bowel cancer for five or more years



DIAGNOSED EARLIER AT STAGE I

DIAGNOSED LATER AT STAGE IV

MORE THAN
9 IN 10

LESS THAN
1 IN 10



All data for East of England when diagnosed between 2002 and 2006

LET'S BEAT CANCER SOONER
cruk.org



Cancer screening programmes aim to prevent or detect cancer at a very early stage when the chances of a cure are at their highest. Increasing uptake of screening in appropriate patient groups should catch more cancers earlier. This, in turn, should improve survival rates. Liverpool's strategic aim for bowel cancer screening are:

- To prevent bowel cancers, by removal of pre-cancerous polyps
- To diagnose cancer at an early stage, when it's amenable to potentially curative treatment.
- To improve 1 and 5-year survival from bowel cancer

When are volunteers required?

Regular commitment

**Days/times
Number of hours
for activity**

**Minimum/maximum
number of hours
per week**

We would like the role to fit around your commitments, ideally you will need to commit to doing a least one session every couple of weeks. Its fine it you prefer to do a little more.

Depending on GP staff availability, you will be given a range of days and times to choose from.

We anticipate that each session will last at least three hours every other week.



<p>Skills and personal qualities needed</p>	<p>What are we looking for?</p> <ul style="list-style-type: none"> ➤ friendly approach with good listening skills ➤ an empathetic nature. ➤ ability to keep within boundaries of the role with regards to giving advice. ➤ ideally be able to commit to at least 3 hours per session every other week. ➤ ability to travel across Liverpool by car or public transport. <p>Due to the nature of this role volunteers will be required to complete a DBS check, any fees for this will be paid for you.</p>
<p>Good practice</p> <p>Age/Gender restrictions</p> <p>Disabled access</p> <p>Insurance</p> <p>Health & safety</p> <p>Expenses</p> <p>Induction</p> <p>Training and supervision</p>	<p>Volunteers will need to be at least 18 years of age.</p> <p>The LCCG offices in the Lewis' building on Renshaw Street are fully accessible to disabled people.</p> <p>Volunteers will be fully covered by the LCCG's insurance policies whilst undertaking their volunteer duties on LCCG premises. For the purpose of employment insurance, you will be regarded as a practice employee during the proper performance of your duties, provided that at all times you exercise all reasonable skills and judgement and always act in good faith.</p> <p>Health & Safety issues such as First Aid provision and Fire Safety will be covered at the start of your placement.</p> <p>Expenses will be available for volunteers to cover reasonable travel costs and lunch (if volunteering for half a day or more).</p> <p>Volunteers will receive full training to enable them to participate in their volunteer role. Once in practice volunteers will be provided with a full on site induction.</p> <p>Volunteers will be required to complete bowel cancer training delivered in partnership with Public Health Liverpool, Bowel Cancer UK and Liverpool CCG.</p> <p>Liverpool CCG, Public Health and Bowel Cancer UK, will provide a half day training for you in preparation for this role. Therefore, it is not necessary for you to know anything beforehand about bowel cancer screening.</p>



Training and supervision	<p>Date: T.B.C Time: T.B.C Venue: T.B.C</p> <p>The session will involve:</p> <ul style="list-style-type: none">• Learning – more about bowel cancer and bowel cancer screening rates in Liverpool• Data Collection – how information should be recorded• Role Play – practice doing calls with each other using the phone script
Key contact details	<p>If you are a Liverpool resident or live nearby and think you're right for the role and want to get involved then contact Sarb Heer, Engagement Officer, Liverpool CCG to find out more: Involvement@liverpoolccg.nhs.uk 0151 247 6406</p>